



**The Township of Madoc
Council Minutes**

**March 29, 2023, 9:00 a.m.
Madoc Township Municipal Building
15651 Highway 62
Eldorado, Ontario
K0K 1Y0**

Council Present: Mayor Blackburn
Deputy Mayor Rollins
Councillor West

Council Absent: Councillor Beaton
Councillor Rowe

Staff Present: Jason Gear, Fire Chief
Amanda Cox, Clerk

1. Call to Order

Clerk Administrator called the Hiring Committee meeting of March 29, 2023 to order at 8:59am

2. Approval of agenda

Motion # 23-109

Moved by Mayor Blackburn
Seconded by Deputy Mayor Rollins

That Council approves the Hiring Committee agenda for March 29, 2023

CARRIED

3. Declarations of Pecuniary Interest and the General Nature Thereof

4. Appointment of Chair / Hiring Committee Terms of Reference

4.1 Appointment of Chair

Motion # 23-110

Moved by Deputy Mayor Rollins

Seconded by: Fire Chief Gear

That the Hiring Committee appoint Mayor Blackburn as the Chair of the Hiring Committee

CARRIED

4.2 Terms of Reference

Motion # 23-111

Moved by Deputy Mayor Rollins

Seconded by Fire Chief Gear

That the Hiring Committee approves the Terms of Reference as presented

CARRIED

5. Deputy Fire Chief/Fire Prevention Officer

5.1 Existing Deputy Fire Chief Job Description

Discussion around roles of the Deputy Chief and adding Fire Prevention to the job description

5.1.1 Existing Deputy Fire Chief Job Description

5.2 Fire Prevention

5.2.1 Fire Prevention notes

6. Adjournment

Mayor Blackburn joined the meeting at 8:59 am.

Deputy Mayor Rollins joined the meeting at 8:59 am.

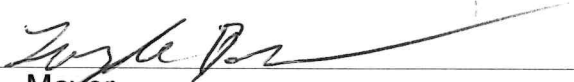
Jason Gear, Fire Chief joined the meeting at 8:54 am.

Amanda Cox, Clerk joined the meeting at 8:59 am.

Motion # 23-112

That the Hiring Committee adjourn the meeting at 9:54am

CARRIED



Mayor



Clerk