



Township of Madoc

Roadside Grass Cutting-2018

Due Thursday March 29th, 2018 at 12 noon

NAME OF TENDERER

ADDRESS OF TENDERER, INCLUDE POSTAL CODE

TELEPHONE

FAX

E-MAIL ADDRESS

SIGNATURE OF INDIVIDUAL

Print name of Person Signing

Position/Office of Person

NOTE: If the Tender is being submitted by a Corporation, the Seal of the Corporation must be affixed as well as the signature of a duly authorized officer or agent.

TOWNSHIP OF MADOC



TENDER FORM

ROADSIDE GRASS CUTTING-2018

**Township of Madoc
15651 Highway 62,
P.O. Box 503,
Madoc, Ontario
K0K 2K0**

**Township of Madoc
Roadside Grass Cutting - 2018**

Sealed Tenders, duly completed with required statements and information will be received by the undersigned until

12:00 o'clock Noon – March 29, 2018

By Clerk-Treasurer Cassandra Boniface
Township of Madoc, Box 503, Madoc, Ontario K0K 2K0
15651 Highway 62
clerk@madoc.ca

Deposit required – Nil

Bond required – Nil

Work to be completed by July 20, 2018 with 2nd cut on certain areas to be determined by Roads Supervisor

Contact – Bill Rogers, Road Supervisor (613) 473-2677 Ext. 205

LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED

TO: Reeve and Council, Corporation of the Township of Madoc

Sir/Madam:

The Tenderer has carefully examined and understands and accepts the conditions, provisions and drawings referred to in the Schedule of Provisions and Conditions, Drawings and Addenda attached hereto as part of the Tender. The Tenderer has carefully examined the site, including the nature of the utilities and location of the work to be done under the Contract and, for the prices set forth in this Tender, hereby offers to furnish all labour, materials, machinery, tools, apparatus and other means as may be required to complete the work in accordance with the provisions and drawings set out in said schedule.

Notification of acceptance and delivery shall be made by the Township of Madoc by mail addressed to the Tenderer at the address provided.

Township of Madoc – Roadside Grass Cutting-2018

ITEM	DESCRIPTION OF ITEM	ESTIMATED	PRICE PER HOUR or KM <small>(please circle which one)</small>
1	Roadside Grass Cutting	300 lane km	\$

SUB TOTAL \$ _____

HST \$ _____

TOTAL \$ _____

These are estimated kilometres and will be at the sole discretion of the Roads Supervisor.

MOWER EQUIPMENT SPECIFICATIONS

Please list here all equipment proposed to be used for this contract. Use a separate sheet of paper for additional equipment.

1. MAKE _____ MODEL _____ YEAR _____

CUT WIDTH _____ GAS OR DIESEL _____

2. MAKE _____ MODEL _____ YEAR _____

CUT WIDTH _____ GAS OR DIESEL _____

SCHEDULE OF PROVISIONS, PLANS AND SPECIFICATIONS

Special Provisions

- (A) Tender Requirements attached
- (B) Special Provisions attached

The undersigned, representing the Contractor, offers to complete this contract in accordance with the terms contained herein.

Dated at _____ this _____ day of _____, 2018.

(Witness or Corporate Seal)

Signature of Authorized Contractor
Representative

Position

TOWNSHIP OF MADOC

(A)

TENDER REQUIREMENTS

1. The correct Tender Form as supplied by the Township for this contract must be used and in possession of the Township of Madoc before 12:00 Noon, local time, of the Tender Closing date listed on Page 2 of the Tender Form. Tenders shall be submitted in a sealed envelope clearly marked: **ROADSIDE GRASS CUTTING – 2018**
2. The Tender must be legible and all items must be bid with the unit price per hour.
3. The Bid must not be restricted or limited by covering letter or alteration of the Tender Form supplied by the Township.
4. Adjustments to a Tender by fax, e-mail or letter are not permitted. A bidder wishing to alter the Tender must first withdraw the Tender and submit a new Tender.
5. The Tender Form must be signed and witnessed on the spaces provided except in the case where a duly appointed officer of a Corporation may sign and affix a Corporate Seal.
6. **The township reserves the right to reject any or all of the tenders or to accept any tender.**
7. The Township reserves the right to award this Tender in whole, or in part, to one or more contractors.

(B) SPECIAL PROVISIONS

Scope of Work

Work will consist of grass cutting of approximately 300 lane kilometres or roadside a minimum width of five (5) feet. First cut must be completed by **July 20th, 2018**. A second cut may be required (at the discretion of the Roads Supervisor).

The Contractor shall perform the roadside grass cutting to the satisfaction of the Roads Supervisor and shall be as directed by the Roads Supervisor.

The Roads Supervisor has the right to accept or reject the equipment to be used based upon its condition.

The Roads Supervisor may, in writing, discontinue or delay any or all of the work when, in the opinion of the Roads Supervisor it is unwise or unsafe to proceed and work shall not be resumed until so advised by the Roads Supervisor in writing.

Payment will be based on hours or kilometres completed at the end of each month and shall be agreed upon between the Contractor and the Roads Supervisor. The Contractor shall submit a monthly invoice for payment.

The Township of Madoc assumes no liability whatsoever for any damage or injury. The Contractor shall provide proof of Liability Insurance (\$3,000,000. Minimum). The Contractor shall also provide a valid certificate from the Workplace Safety and Insurance Board.

Bidders note that, where the provisions of Ontario's Occupational Health and Safety Act and Regulations apply to the services provided under a contract resulting from this Tender, all responsibilities and obligations imposed upon the Contractor under the Act must be assumed by the Bidder. All costs for services/materials required for these obligations should be included in the cost quoted in the Tender.

Should the Township be aware of any violations of the Act and/or Regulations, a notification will be made to the appropriate authorities. Where so warranted, work could be suspended or terminated.