



**Meeting Date: December 19, 2018**  
**Location: Madoc Township Municipal Office**

**Time: 5:30**

## **Council Agenda**

### **1. Call to Order**

### **2. Approval of Agenda**

#### 2.1 Items to be added to the agenda

➤ Recommended Resolution:

*That Council adds \_\_\_\_\_ to the Council meeting agenda of **December 19, 2018** as this matter is of an urgent nature and cannot be delayed until the next regular Council meeting.*

#### 2.2 Approval of the Agenda

➤ Recommended Resolution:

*That Council approves the agenda for **December 19, 2018** as presented (or amended).*

### **3. Declarations of Pecuniary Interest and the General Nature Thereof**

### **4. Adoption of Minutes**

#### 4.1 Council meeting of **November 7, 2018** minutes

➤ Recommended Resolution:

*That Council approve the **November 7, 2018** Council meeting minutes as presented.*

#### 4.2 Council Inauguration meeting of **December 3, 2018** minutes

➤ Recommended Resolution:

*That Council approve the **December 3, 2018** Council Inauguration meeting minutes as presented.*

### **5. Statutory Public Meeting**

**None**

## 6. Planning Matters

Received Deeds for road widening for file B65/18

Posted Public Notice Pietschmans Stop up and close

## 7. Presentations/Delegations

None

## 8. Staff Reports

### 8.1 Acting Clerk/Planning Coordinator

1. Cemetery Licence renewal being worked on collaboratively between Acting Clerk/Planning Coordinator and Deputy Mayor of Centre Hastings.
2. Complaint/Request forms  
Inquiry re: allowance of a private recreational shooting range on Hunt Club Road
  - Recommended Resolution: \_\_\_\_\_  
*That Council approves/disapproves of a private recreational shooting range on Hint Club Road.*

#### Complaint/ Request forms

Business Improvement Team Requests the use of the hall for meetings the first Tuesday of every month from 7-9pm.

- Recommended Resolution: \_\_\_\_\_  
*That Council approve the Business Improvement Team's request to use the hall the first Tuesday of every month from 7-9pm*

#### Complaint/Request forms from November - Completed

- Recommended Resolution: \_\_\_\_\_  
*That Council receive the Complaint/request form from November*

3. Records being sent to County Archives

- Recommended Resolution: \_\_\_\_\_  
*That Council acknowledges records being sent to County Archives or safe and proper storage.*

4. January Council meetings be scheduled for January 9, 2018 and January 23<sup>rd</sup>.

- Recommended Resolution: \_\_\_\_\_

- *That Council approve that January Council meetings be scheduled for January 9, 2018 and January 23<sup>rd</sup>.*

## 8.2 Acting Treasurer/Administrator regarding:

### 1. Financial Statement October 2018 (#TA1)

- Recommended Resolution: \_\_\_\_\_  
*That Council accept Financial Statement as presented.*

*Acting Treasurer Administrator requesting information/explanation from Council on the budgeted items for Old Marmora Road and O'Hara Road.*

### 2. Voucher listing in the amount of \$477,346.78 (#TA2)

- Recommended Resolution: \_\_\_\_\_  
*That Council approves the voucher listing in the amount of \$477,346.78*

### 3. 2018/19 Public Library Operating Grant has been approved. (#TA3)

- Recommended Resolution: \_\_\_\_\_  
*That Council receive the correspondence from Ministry of Tourism, Culture and Sport regarding the approval of Library Grant.*

### 4. Correspondence received from AMO Federal Gas Tax Fund – Schedule of Fund Payments for Madoc Township 2019 to 2023 and comparative with other Hasting County Municipalities (#TA4)

- Recommended Resolution: \_\_\_\_\_  
*That Council receive the correspondence from AMO Federal Gas Tax Fund.*

### 5. Main Street Revitalization Grant received of \$39483.83 (#TA5)

- Recommended Resolution: \_\_\_\_\_  
*That Council review eligible projects and to instruct Acting Treasurer/Administrator to proceed with the project.  
Acting Treasurer/Administrator recommends project 1 g. Accessibility enhancements.*

### 6. Council Remuneration “Change in one-third federal tax exemption for elected officials” (#TA6)

- Recommended Resolution: \_\_\_\_\_  
*That Council receives correspondence re: Change in one-third federal tax exemption for elected officials and that Council accepts Acting*

*Treasurer/Administrator recommendation that there be no changes to Council remuneration.*

### 8.3 Road Superintendent regarding: Transportation Report – November 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the report of the Road Superintendent Transportation report – November 2018 as presented.*

### 8.4 Facility Manager Report regarding:

#### 1. Safety

- a. Fire extinguishers and defibrillator monthly checks have been completed.
- b. Setting up WHMIS, on line training for all Township Staff, through Jessica Burroughs, from PSHSA, (Public Services Health and Safety Association).

Financial implications

Cost of WHMIS on line training is \$20 per person X 9 employees = \$180

- Recommended Resolution: \_\_\_\_\_  
*That Council approve the cost of WHMIS training as it is mandatory*

#### 2. Update

- a. Generator upgrade to 100kw. Spring installation due to unforeseen delay and winter weather and concrete pad cure.

Financial Implications

\$1300 plus HST (over budget) to upgrade cable to 100kw requirement

- Recommended Resolution: \_\_\_\_\_  
*That Council approve the upgrade of 80kw to 100kw cable and take advantage of the bigger unit. \$1300 plus taxes to excepted; and borrowed from Working Budget and to be repaid to that reserve through 2019 budget*

#### 3. Guidance requested for Hastings County hall rentals

- a. Instructed by (previous) Clerk to not charge Hastings County for hall rentals. Normally \$100 charge would apply

- Recommended Resolution: \_\_\_\_\_  
*That Council instruct Facility Manager that Hastings County be charged the normal listed rental price, unless there is training that the township will benefit from.*

4. Update
  - a. New toilet installed in Fire Hall due to toilet leaking/water usage (very old toilet).  
 Financial Implications  
 \$214.26, installed by Facility Manager
  
5. Update
  - a. 4 concrete poles scheduled for delivery early February.  
 Installation prep work to commence when enough frost is in the ground to reduce the cost of field damage.

#### 8.5 By-Law Enforcement Officer:

1. November By-Law report
  - Recommended Resolution:  
*That Council receives the report from the By-Law Enforcement Officer as information.*

#### 8.6 Fire Chief Report

1. MVC Madoc

Financial Implications: New tools arrival

Tools arrived a little late but have shown up major accident at Hwy.7 and Hunt club three vehicles involved two with injuries one had to be extricated.

2. Season coming to an end

Financial Implications: Budget as far as wages I would say are well used up.

- Recommended Resolution: \_\_\_\_\_  
*Increase wage budget for upcoming year and this a hard one to judge, there were several calls at which fire was paid to attend MVC, forest fire, etc. Call increase this year from 34 calls last year to 67 this year*

3. Cleanup from fire at Bannockburn Road and Highway 62 has been cleaned up.

Financial Implications: Cost to clean up from the fire was \$12,995.00

4. Thank You for the support fire has received in the past and hope for the continued support from the new council. I would like to wish everyone a Merry Christmas and a happy New year.

## 9. Reports of Advisory Committees of Council

None

## 10. Reports of Statutory Committees, Boards and External Agencies

Quinte Waste Solutions Minutes - September 17, 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the following Committees/Boards/External Agencies minutes:*  
*Quinte Waste Solutions Minutes - September 17, 2018*

Building Inspection Services Board Minutes – September 27, 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the following Committees/Boards/External Agencies minutes:*  
*Building Inspection Services Board Minutes – September 27, 2018*

Municipal Economic & Tourism Development Partners Group Minutes – November 14, 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the following Committees/Boards/External Agencies minutes:*  
*Municipal Economic & Tourism Development Partners Group Minutes – November 14, 2018*

Centre Hastings Public Library Board Minutes – October 16, 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the following Committees/Boards/External Agencies minutes:*  
*Centre Hastings Public Library Board Minutes – October 16, 2018*

Hastings County Clerks and Treasurers Association Minutes – September 20, 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the following Committees/Boards/External Agencies minutes:*

*Hastings County Clerks and Treasurers Association Minutes  
– September 20, 2018*

Central Hastings Support Network Minutes – September 6, 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the following Committees/Boards/External Agencies minutes:  
Central Hastings Support Network Minutes – September 6, 2018*

Community Policing Advisory Committee Minutes – September 26, 2018

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the following Committees/Boards/External Agencies minutes:  
Community Policing Advisory Committee Minutes – September 26, 2018*

## **11. Correspondence**

**11.1** Hastings County News Release correspondence regarding The Hastings County 7<sup>th</sup> Annual Tourism Awards Celebrating Tourism Industry Winners

- Recommended Resolution: \_\_\_\_\_  
*That Council receive the correspondence from a Hastings County News Release regarding The Hastings County 7<sup>th</sup> Annual Tourism Awards Celebrating Tourism Industry Winners*

**11.2** A memo from the Centre and South Hastings Waste Services Board regarding Municipal Hazardous Waste Disposal

- Recommended Resolution: \_\_\_\_\_  
*That Council receive the memo from the Centre and South Hastings Waste Services Board regarding Municipal Hazardous Waste Disposal*

**11.3** AMO correspondence regarding Provincial Government Releases Fall Economic Statement

- Recommended Resolution: \_\_\_\_\_

*That Council receive the correspondence from AMO regarding Provincial Government releases Fall Economic Statement*

- 11.4** Ministry of the Environment and Climate Change correspondence regarding Notification of Application for Permit to Take Water
- Recommended Resolution: \_\_\_\_\_  
*That Council receive the correspondence from the Ministry of the Environment and Climate Change correspondence regarding Notification of Application for Permit to Take Water*
- 11.5** AON correspondence regarding changes to O.Reg.239/02 Minimum Maintenance Standards for Municipal Highways.
- Recommended Resolution: \_\_\_\_\_  
*That Council receive the correspondence from AON regarding changes to O.Reg.239/02 Minimum Maintenance Standards for Municipal Highways.*
- 11.6** Ministry of Municipal Affairs and Housing correspondence regarding Municipal Reporting Burden
- Recommended Resolution: \_\_\_\_\_  
*That Council receive the correspondence from Ministry of Municipal Affairs and Housing regarding Municipal Reporting Burden*
- 11.7** Ministry of Municipal Affairs and Housing correspondence regarding the Housing Supply Action Plan.
- Recommended Resolution: \_\_\_\_\_  
*That Council receive the correspondence from the Ministry of Municipal Affairs and Housing regarding the Housing Supply Action Plan*
- 11.8** AMO correspondence regarding AMO Policy Update
- Recommended Resolution: \_\_\_\_\_  
*That Council receive correspondence from AMO regarding AMO Policy Update.*
- 11.9** AMO correspondence regarding – Government Announces New Social Assistance Reform Plan
- Recommended Resolution: \_\_\_\_\_  
*That Council receive correspondence from AMO regarding – Government Announces New Social Assistance Reform Plan*
- 11.10** Ontario Human Rights Commission correspondence regarding – OHRC releases Indigenous peoples and human rights dialogue report.



- Recommended Resolution: \_\_\_\_\_  
*That Council receive correspondence from Ontario Human Rights Commission correspondence regarding – OHRC releases Indigenous peoples and human rights dialogue report.*

**11.11** Hastings County News Release re: Rick Phillips sworn in as Warden in Hastings County.

- Recommended resolution: \_\_\_\_\_  
*That Council receive the correspondence from Hastings County re: Rick Philips sworn in as Warden in Hastings County*

**11.12** Correspondence from Township Resident re: Economic Development Position

- Recommended Resolution: \_\_\_\_\_  
*That Council receives the correspondence from Township Resident.*

## **12. Unfinished Business**

**12.1** Opting in or opting out of allowing cannabis retail stores

12.1.1 Ontario Cannabis Legalization Implementation Fund

12.1.2 Initial information for Ontario Municipalities about cannabis retail store licensing

12.1.3 Province introduces cannabis legalization

12.1.4 Cannabis legalization

12.1.5 Public Health Cannabis retail outlet considerations for HPE Municipalities

12.1.6 AGCO Registrar's Standards for the private retail sale of Cannabis

12.1.7 AGCO List of Ontario municipalities prohibiting or allowing cannabis retail stores

- Recommended Resolution: \_\_\_\_\_  
*That Council advises the Acting Clerk of their decision to opt in or opt out of allowing cannabis retail stores in Madoc Township*

## 12.2 Committee Structure

*Finance & Personnel* – All members of Council

*Transportation* - All members of Council

*Planning/Severances* – Randy Rowe, Amy Beaton

*Fire* - Loyde Blackburn, Randy Rowe

*Community Policing Advisory Committee* – Randy Rowe

*Madoc Public Library* – Randy Rowe

*Quinte Waste Solutions* – Larry Rollins

*Quinte Conservation Authority* – Carrie Smith

*Central Hastings Transit* – Randy Rowe

*Joint Services with Centre Hastings* – Loyde Blackburn, Carrie Smith

*Central Hastings Family Health Team* – Amy Beaton

*Building Services Board* – Larry Rollins

*O'Hara Mill* – Loyde Blackburn

*Ontario Trail Alliance* – Loyde Blackburn

*County Council* – Loyde Blackburn

- Recommended Resolution: \_\_\_\_\_  
*That Council approves the Committee structure*

## 13. Bylaws

13.1 Bylaw 1465-2018 - *Being a by-law to Appoint a Member of the Council to Act in the Place of the Head of Council*

- Recommended Resolution: \_\_\_\_\_  
*That Council gives a by-law its first, second and third reading and finally passes on this date; Being a by-law to Appoint a Member of the Council to Act in the Place of the Head of Council*

13.2 Bylaw 1466-2018 – *Being a Bylaw to Authorize the Acceptance of Deeds of Land and to Assume and Dedicate the Said Land for Road Purposes.*

➤ Recommended Resolution: \_\_\_\_\_  
*That Council gives a by-law its first, second and third reading and finally passes on this date; Being a Bylaw to Authorize the Acceptance of Deeds of Land and to Assume and Dedicate the Said Land for Road Purposes.*

#### **14. Closed Session**

14.1 Report from consultant regarding employee matter, Pursuant to the Ontario Municipal Act, 2001 Section 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees; and 239 (2) (d) labour relations or employee negotiations

➤ Recommended Resolution:  
*That Council move into Closed Session December at \_\_\_\_\_ p.m. to discuss the report from consultant regarding employee matter pursuant to the Ontario Municipal Act, 2001 as amended, Section 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees; and 239 (2) (d) labour relations or employee negotiations*

#### **15. Confirmatory By-Law**

15.1 Confirmatory By-law 1467-2018 **December 19, 2018**

➤ Recommended Resolution  
*That Council gives a By-law its first, second and third reading and finally passes on this date a bylaw to confirm the proceedings of the Council of Township of Madoc meeting held on **December 19, 2018***

#### **16. Adjournment**

16.1 **December 19, 2018** Council meeting adjournment.

➤ Recommended Resolution:  
*That the Council meeting held on **December 19, 2018** be adjourned at \_\_\_\_\_ p.m.*