



**The Corporation of
The Township of Madoc**

2018

Budget Analysis

FINAL DRAFT

May 23, 2018

Overview

The 2018 draft budget for the Township of Madoc is \$4,706,690. with \$1,674,490. required to be raised in taxes. This is an increase of 3.75% over the 2017 tax levy.

Residential property assessment across the municipality increased on average approximately 3% over 2017 due to Province wide property reassessment.

The education tax rates have decreased this year, providing some tax room for municipal services. As well the County tax rates have decreased slightly.

As a result, following is a demonstration of the net result on a tax bill on a property assessment of 200,000.

The net result is that the average tax billing will increase approximately **2.17%**

2018 Residential Tax Rates			
		206000	Assessment
	Tax Rate	Taxes Levied	
Municipal	0.00860340	\$1,772.30	
County	0.00284668	\$586.42	
Education	0.00170000	\$350.20	
	0.01315008	\$2,708.92	2.17%
2017 Residential Tax Rates			
		200000	Assessment
	Tax Rate	Taxes Levied	
Municipal	0.00860253	\$1,720.51	
County	0.00286414	\$572.83	
Education	0.00179000	\$358.00	
	0.01325667	\$2,651.33	

2018 Overall Budget Summary

SUMMARY	2017 Budget	2018 Budget	
REVENUE			
General Admin Revenue	\$488,600	\$492,400	
Administration Revenue	\$74,600	\$77,100	
Protection	\$91,606	\$72,800	
Fire	\$441,500	\$49,730	
Public Works	\$486,800	\$2,247,800	
Recreation	\$60,274	\$86,370	
Planning	\$2,000	\$6,000	
Net revenue	\$1,645,380	\$3,032,200	
EXPENDITURES			
Administration	\$398,200	\$401,180	
Protecton	\$479,669	\$458,450	
Fire/CEMC	\$661,300	\$227,100	
Public Works	\$1,408,288	\$3,221,360	
Recreation	\$299,879	\$382,600	
Planning	\$12,000	\$16,000	
Net Exp	\$3,259,336	\$4,706,690	
Net Tax Levy	\$1,613,956	\$1,674,490	3.75%

BUDGET SUMMARIES BY DEPARTMENTS

General Administration

GENERAL ADMINISTRATION	2017 Budget	2018 Budget	
General Revenue			
Supplementary taxes	\$0	\$14,000	
PIL's	\$6,000	\$8,000	
OMPF	\$482,600	\$470,400	
General Revenue	\$488,600	\$492,400	0.78%

Administration Revenue			
Summer Student Grant		\$2,100	
Tax Certificates	\$3,000	\$3,500	
Lottery Licenses	\$1,000	\$1,000	
Bank Interest	\$1,000	\$1,000	
Penalty/Interest on Taxes	\$59,000	\$59,000	
Micro FIT Revenue	\$10,000	\$10,000	
Misc.	\$600	\$500	
Administration Revenue	\$74,600	\$77,100	3.35%
Expenditures			
Council	\$47,000	\$50,000	
Administration	\$351,200	\$351,180	
	\$398,200	\$401,180	0.75%
Net General Administration	\$323,600	\$324,080	0.15%

Revenue:

The Ontario Municipal Partnership Fund (OMPF) from the Province has decreased by \$12,200.

Supplementary Taxes have been budgeted for, based on information from the Municipal Property Assessment Corporation (MPAC), which is tax revenue for new construction that was built after the 2018 assessment roll was completed.

Expenditures:

Included in the Council budget is \$2,000. for the purchase of iPads for Council members to be able to receive electronic agendas, efficient notification of staff and standardized emails. This will save in mileage to deliver the agendas and the cost of printing, as well as staff time for notification. Council will continue to have the option of paper agendas at Council meetings if requested.

Budgeted salaries and benefits have decreased in 2018 as 2017 included retiring employees for approximately 3 months, as well as new employees. As well there has been a Cost Of Living Allowance (COLA) increase budgeted for staff and Council.

There is \$5,000. included to cover the cost of the 2018 municipal election.

\$5,000. has been budgeted as a contribution to reserves for future capital requirements.

Protection

PROTECTION	2017 Budget	2018 Budget	
Revenue			
Source Water Protection	\$48,513	\$30,100	
Policing Credit	\$1,593	\$1,200	
Building Fees	\$31,500	\$31,500	
Dog/ Kennel Licenses	\$8,000	\$8,000	
Livestock Loss	\$2,000	\$2,000	
	\$91,606	\$72,800	-20.53%
Expenditures			
Medical Centre	\$24,360	\$24,360	
Policing	\$334,861	\$329,800	
Animal Control	\$14,700	\$14,700	
Bylaw Enforcement	\$7,000	\$6,800	
Building Department	\$30,000	\$30,000	
Conservation Authority	\$68,248	\$51,290	
Civic Addressing	\$500	\$1,500	
	\$479,669	\$458,450	-4.42%
Net Protection	\$388,063	\$385,650	-0.62%

Policing costs decreased slightly which is reflected in the OMPF grant reduction.

The building department costs are self funded from permit fees. The municipality receives an administration fee of \$1,500. to cover internal costs for assisting the building inspector with files etc.

Fire Department

FIRE	2017 Budget	2018 Budget	
Revenue			
Municipal Agreements	\$58,000	\$40,000	
Fire Call Fees	\$61,000	\$9,000	
Other Fees		\$730	
From Reserves- Truck	\$320,000		
Sale of Assets	\$2,500	\$0	
	\$441,500	\$49,730	-88.74%
Expenditures			
Fire Operating	\$301,300	\$222,600	
Capital- Truck	\$357,000		
Fire Expenditures	\$658,300	\$222,600	-66.19%
CEMC Expenditures	\$3,000	\$4,500	50.00%
Net Fire / CEMC	\$219,800	\$177,370	-19.30%

There are no capital purchases budgeted for the fire department in 2018, and a contribution of \$50,000. to reserves has been budgeted for the expansion of the fire hall.

\$20,000. has been budgeted under equipment for the purchase of a laptop (\$1,000.), a new workstation for the fire hall office (\$6,500.), bunker suits, safety gear and helmets.

\$1,500. has been budgeted for CEMC (Emergency Management) wages which is a reallocation from the Recreation budget to show the true costs within the appropriate departments.

Public Works

PUBLIC WORKS	2017 Budget	2018 Budget
Revenue		
Federal Gas Tax	\$200,000	\$260,000
OCIF Graveling Rds	\$50,000	\$50,000
OCIF-Queensboro Rd		\$1,900,000
Road Closing Fees	\$500	\$500
Bag Tags Sold/Recycling	\$300	\$300
Pits and Quarries Fees	\$36,000	\$37,000
From Reserves	\$200,000	\$0
	\$486,800	\$2,247,800
Expenditures		
P.W. Overhead	\$254,130	\$283,670
Street Lights	\$2,500	\$4,500
Waste Management	\$111,658	\$120,190
Bridges & Culverts	\$50,000	\$50,000
Grass & Weeds	\$10,000	\$10,000
Brushing	\$30,000	\$30,000
Ditching	\$5,000	\$10,000
Litter pick up	\$4,000	\$4,000
Hard Top Patching	\$22,000	\$30,000
Sweeping, Flushing	\$1,000	\$1,000
Loose Top Patching	\$10,000	\$15,000
Grading	\$50,000	\$50,000
Dust Layer	\$48,000	\$50,000
Gravel-Stockpile	\$22,000	\$27,000
Snowplowing	\$65,000	\$68,000
Sanding	\$100,000	\$130,000
Safety Signs	\$25,000	\$25,000
	\$810,288	\$908,360
Old Marmora Road		\$50,000
Crystal Beach Road	\$3,000	\$20,000
O'Hara Road	\$30,000	\$30,000
Tannery Road	\$3,000	\$0
Pitts Landing		\$13,000
	\$36,000	\$113,000

Capital		
Grader Mtce	\$45,000	\$0
New Tandem	\$245,000	\$0
Jarvis Road	\$100,000	
Harts Bridge	\$100,000	\$28,000
Queensboro Rd		\$2,100,000
Gravelling Roads	\$72,000	\$72,000
	\$562,000	\$2,200,000
Public Works Expenditures		
	\$1,408,288	\$3,221,360
Net Public Works	\$921,488	\$973,560

5.65%

Public Works projects budgeted for 2018 are as follows:

Project	Details	Budget	Funded By
Old Marmora Road	Double surface treatment	\$50,000.00	\$45,000 Gas tax funding
Crystal Beach	Centre Hastings contributing \$10,000 towards final cost. From the stop sign at Crystal Beach and Pitts Landing to boundary south. 0.6 km.	\$20,000.00	\$15,000 Gas Tax funding
O'Hara Road	Completion of maintenance.	\$30,000.00	
Pitts Landing Road	Surface treatment from Crystal Beach to St. Lawrence.	\$13,000.00	
Harts Bridge	Assessment work to prep for 2019 completion	\$28,000	
Queensboro Road	Rehabilitation from Cooper Road intersection to the Madoc Township border. 6.1 km.	\$2,100,000.00	\$1,900,000. from OCIF funding. \$200,000. From Gas Tax.
Gravelling Roads	South east quadrant of the Township.	\$72,000.00	\$50,000. from OCIF funding

Recreation

RECREATION	2017 Budget	2018 Budget
Revenue		
Summer Student Grant		\$2,100
Hall Rental	\$7,000	\$7,000
Bar Receipts	\$15,000	\$15,000
Library Grant	\$3,274	\$3,270
Cash in Lieu of Parkland		\$500
From Reserves	\$35,000	\$58,500
	\$60,274	\$86,370
Expenditures		
Madoc Twp. Bldg.	\$6,900	\$28,100
Cooper Comm. Centre	\$2,000	\$2,000
Harts Riggs Hall	\$2,000	\$0
Misc. bldgs.	\$100	\$100
Recreation Overhead	\$138,600	\$126,950
Arena	\$95,500	\$88,350
Library	\$34,779	\$36,100
	\$279,879	\$281,600
Capital		
Madoc Twp. Bldg.	\$20,000	\$42,000
Ball Park Towers		\$59,000
	\$20,000	\$101,000
Net Recreation	\$239,605	\$296,230

23.63%

Madoc Township Building capital budget includes \$42,000 for replacement of the municipal building generator to a propane generator. Current safety regulations require replacement.

\$25,000 has been budgeted under Madoc Township Building for water quality. This includes the Ontario Clean Water Agency (OCWA) water sampling contract as well as upgrades to the treatment system.

The amount budgeted for Recreation wages and benefits in 2018 has decreased as an allocation of the wages are now charged to the Emergency Management budget.

\$24,000 has been budgeted to Recreation Facility Building Repairs. This includes \$14,000 for doors and windows, a project that is carried over from 2017. \$10,000. is budgeted to be taken from reserves for tables and chairs.

Ball Park Capital Improvements budget in the amount of \$59,000. \$50,000 is to install poles for the light towers in the ball field. \$9,000. to replace the current lawn mower with a Zero Turn lawn mower.

Planning

PLANNING	2017 Budget	2018 Budget
Revenue		
Planning Fees	\$2,000	\$2,000
From Reserves	\$0	\$4,000
	\$2,000	\$6,000
Expenditures	\$12,000	\$16,000
Net Planning	\$10,000	\$10,000

0.00%

Included in the Planning budget for 2018 is \$8,000. for an update to the municipal Development Charges by-law that has lapsed. The 2012 Development Charges study and by-law included the update as part of the fee, which allows the municipality to utilize Development Charge reserves to fund the new study. As the full recommended fee from the study was not implemented, we have budget to fund \$4,000. (50%) from the Development Charges Reserve Fund.

As well, this budget includes \$2,000. for an update to the municipal website.

Reserve Schedule

(subject to 2017 year end audit completion)

Township of Madoc				
Reserves				
2018				
	Opening			Closing
	Balance Jan 1,2018	Additions	Reductions	Balance Dec 31,2018
Working Funds	\$ 240,138.90		\$ -	\$ 240,138.90
Administration	\$ 57.59	\$ 5,000.00		\$ 5,057.59
EFB amount to be recovered	\$ 14,000.00		\$ -	\$ 14,000.00
Building dept	\$ 10,500.00			\$ 10,500.00
Policing	\$ -			\$ -
Fire	\$ 77,799.41	\$ -	\$ -	\$ 77,799.41
Roads -Roads construction	\$ 216,110.06		\$ -	\$ 216,110.06
Roads - Bridges	\$ 112,451.00		\$ -	\$ 112,451.00
Roads- General/Equipment	\$ 42,342.52	\$ 40,000.00		\$ 82,342.52
Waste management	\$ 10,000.00			\$ 10,000.00
Recreation	\$ 69,146.56		\$ 58,500.00	\$ 10,646.56
Parks	\$ 9,115.00			\$ 9,115.00
Planning	\$ 16,000.00		\$ -	\$ 16,000.00
Development	\$ 62,875.75		\$ 4,000.00	\$ 58,875.75
Fire Building Expansion	\$ 50,000.00	\$ 50,000.00		\$ 100,000.00
Total Township Reserves	\$ 930,536.79	\$ 95,000.00	\$ 62,500.00	\$ 963,036.79

Gas Tax Funding Schedule

Dec. 31, 2017 Balance	\$282,915.00	
2018 Funding	\$69,976.00	Madoc Township
	\$63,615.00	County
2018 Available Funds	\$416,506.00	
2018 Budgeted Use	\$45,000.00	Old Marmora Rd
	\$15,000.00	Crystal Beach
	\$200,000.00	Queensboro Rd.
	\$260,000.00	
Net Funds at Dec 31, 2018	\$156,506.00	

Recommendations

The 2017 audit is not yet complete. It will be presented to Council as soon as it is finalized. The auditor has advised that there will be a surplus at the year end for 2017, but the amount has not yet been determined.

Recommendations:

That Council pass the 2018 municipal budget as presented in the amount of \$4,706,690.00 with \$1,674,490.00 required to be raised in taxes, a 2.17% increase.

Respectfully submitted,

Cassandra Boniface

Clerk - Treasurer