



Meeting Date: November 7, 2018
Location: Madoc Township Municipal Building

Time: 5:30pm

Council Minutes

Council Members Present: Reeve Bob Sager
Deputy Reeve Tom Bruce
Councillor Loyde Blackburn
Councillor Randy Rowe
Councillor Carried Smith

Council Members Absent: None

Staff Present: Acting Clerk/Planning Coordinator Amanda Cox
Acting Treasurer/Administrator Anne-Marie Goulah
Road Superintendent Gerald Whiteman
Facility Manager Lynn Reid
Fire Chief Jason Gear

1. Call to Order

Reeve Sager called the Council meeting of November 7, 2018 to order at 6:00pm

2. Approval of Agenda

There were no items added to the agenda.

2.1 Approval of the Agenda

Motion # 18-453

Moved by Councillor Randy Rowe

Seconded by Councillor Carrie Smith

That Council approves the agenda for November 7, 2018 as presented.

-Carried-

3. Declarations of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests disclosed.

4. Adoption of Minutes

4.1 Council meeting of October 3, 2018 minutes

Motion # 18-454

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Carrie Smith

That Council approve the October 3, 2018 Council meeting minutes as presented.

-Carried-

4.2 Council Closed Session meeting October 3, 2018 minutes

Motion # 18-455

Moved by: Councillor Carrie Smith

Seconded by: Councillor Randy Rowe

That Council approve the October 3, 2018 Council Closed Session meeting minutes as presented.

-Carried-

5. Statutory Public Meeting

There was no statutory public meeting

6. Presentations/Delegations

There were no presentations or delegations

7. Planning Matters

There were no planning matters

8. Staff Reports

8.1 Acting Clerk/Planning Coordinator Report:

8.1.1 Christmas Schedule

Motion # 18-456

Moved by: Councillor Loyde Blackburn

Seconded by: Deputy Reeve Tom Bruce

That Council approve the Christmas Schedule

December 24th Close office at 12:00pm (as per HR Policy)

December 25th Stat Holiday

December 26th Stat Holiday

December 27th Office Closed (use vacation/lieu time)

December 28th Office Closed (use vacation/lieu time)

December 31st Office Open/roads closed (use vacation or lieu time)

January 4th Office closed - first Friday of new office hours

-Carried-

8.1.2 General updates regarding the cemetery and the Mill Road severance.

8.1.3 Complaint/Request Forms

Motion #18-457

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Randy Rowe

That Council receives the complaint/request forms

-Carried-

8.2 Acting Treasurer/Administrator Report:

8.2.1 Financial Statement September 2018 (#TA1)

Motion #18-458

Moved by: Councillor Loyde Blackburn

Seconded by: Deputy Reeve Tom Bruce

That Council approve the Financial Statement as presented

-Carried-

8.2.2 Voucher listing in the amount of \$200,166.68 (#TA2)

Motion #18-459

Moved by: Councillor Carrie Smith

Seconded by: Councillor Randy Rowe

That Council approves the voucher listing in the amount of \$200,166.68

-Carried-

8.2.3 Request from council from meeting of October 3, 2018 to allocate \$38696.72 Pits and Quarry Fees received to Reserves – Roads – Construction
Motion # 18-460
Moved by: Councillor Loyde Blackburn
Seconded by: Councillor Carrie Smith
That council allocate \$38696.72 from Pits and Quarry Fees – Revenue to Roads Construction Revenue in 2018

-Carried-

8.2.4 The 2018 Consumer Price Index (Cost of Living) is 2.2%. As per HR-70 policy November of each year, Council is to approve adjustments to salary for Council and Staff in relation to the Cost of Living. (#TA4)
Motion # 18-461
Moved by: Councillor Carrie Smith
Seconded by Councillor Randy Rowe
That Council approve a Cost of Living increase for Council and Staff of 2%

-Carried-

8.2.5 As per HR-210, Council is to complete Acting Treasurer/Administrator performance review no later than December 15, 2018
Motion #18-462
Moved by: Deputy Reeve Tom Bruce
Seconded by: Councillor Carrie Smith
That Council direct the Acting Clerk/Planning Coordinator to contact the Township Consultant to complete the performance review; date to be determined

-Carried-

8.2.6 Purchasing Cards have been approved in the Procurement By-Law 1460-2018. Each cardholder will adhere to the rules stated in the by-law and complete Acknowledgement of Responsibilities and Obligations Agreement. The purchasing card is only to be used as necessary where a cheque will not be accepted as payment.
Motion # 18-463
Moved by: Councillor Randy Rowe
Seconded by: Councillor Loyde Blackburn

That Council approve the following to have a purchasing card with limits:
Anne-Marie Goulah – Acting Treasurer/Administrator - \$5000.00
Gerald Whiteman – Road Supervisor - \$2000.00
Orno Lynn Reid – Facilities Manager - \$2000.00
Jason Gear – Fire Chief - \$2000.00

-Carried-

8.3 Road Superintendent Report:

- 8.3.1 General updates/preparation for winter

Motion #18-464

Moved by: Councillor Randy Rowe

Seconded by: Councillor Carrie Smith

That Council receives the Road Superintendent report as information

-Carried-

- 8.3.2 Put advertisement out for a quotation for an outside plow/sand truck for winter maintenance.

Motion # 18-465

Moved by: Councillor Loyde Blackburn

Seconded by: Deputy Reeve Tom Bruce

That council directs the Road Supervisor to put an advertisement out for an expression of interest for a contract for a plow truck for the 2018/19 plow season.

-Carried-

- 8.3.3 Put out an advertisement for a tender for Harts bridge.

Motion # 18-466

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Randy Rowe

That council directs the Road Superintendent to put out an advertisement for a tender to quote Harts bridge.

-Carried-

- 8.3.4 Resident on Harts Road requested a culvert to divert water.

Motion # 18-467

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Randy Rowe

That council directs the Road Superintendent to investigate before deciding what to do.

-Carried-

8.4 Facility Manager

- 8.4.1 General updates regarding Health and Safety and the facility

Motion #18-468

Moved by: Councillor Loyde Blackburn

Seconded by: Deputy Reeve Tom Bruce

The council receives the Facility Manager report

-Carried-

8.4.2 Ball park light tower removal/replacement

Motion: #18-469

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Carrie Smith

That council accept quotation Schedule C from McBeath Bros. for the installation of 4 concrete polls with existing lights in the amount of \$89,200.00+HST. Further that \$50,000.00 be funded from the 2018 budget and the balance of \$39,200.00 be borrowed from the working fund reserve to repaid to that reserve through the 2019 budget.

-Carried-

8.4.3 Request from Lions Club to rent the Recreation Centre at the non-profit rental rate on November 23, 2018.

Motion: #18-470

Moved by: Councillor Loyde Blackburn

Seconded by: Deputy Reeve Tom Bruce

That council agrees to rent the recreation centre to the Lions Club at the non-Profit rate for \$200.00 on November 23, 2018

-Carried-

8.5 Fire Chief Report

8.5.1 Fire Chief report regarding a structure fire clean up, the wild fire on Weslemkoon Lake Road and the annual Christmas party.

Motion #18-471

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Carrie Smith

That council accept the fire report as presented.

-Carried-

8.5.2 Structure Fire Clean up on Highway 62 North.

Motion #18-472

Moved by: Deputy Reeve Tom Bruce

Seconded by: Councillor Loyde Blackburn

That council approve Vic's Excavating to complete the work and move forward with the work as soon as possible.

-Carried-

8.5.3 Wild land/forest fire Weslemkoon Lake Road. This fire used a portion of the equipment budget for 2018. Therefore some of the equipment that was planned for purchase is being held up (auto extrication equipment). The MNRF will reimburse some of the costs from the fire back to the Township. The Fire Association is planning to purchase some of the tools and what is left in the budget to be used as well.

Motion #18-473

Moved by: Councillor Loyde Blackburn

Seconded by: Deputy Reeve Tom Bruce

That council approve the upgrade to one tool out of the 2018 budget and another tool out of the start of 2019 budget.

-Carried-

8.5.4 Annual Christmas Gathering for the Fire Department

Motion #18-474

Moved by: Councillor Randy Rowe

Seconded by: Councillor Carrie Smith

That council approve the cost of purchasing food for this event.

-Carried-

8.6 Building Department

8.6.1 Number of permits issued in August and September.

Motion #18-475

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Carrie Smith

That Council receives the report of the Building Department.

-Carried-

8.7 By-Law Enforcement Officer

8.7.1 Report for October

Motion #18-476

Moved by: Deputy Tom Bruce

Seconded by: Councillor Loyde Blackburn

That Council receives the report from the By-Law Enforcement Officer.

-Carried-

9. Minutes of Advisory Committees of Council

None

10. Minutes of Statutory Committees, Boards and External Agencies

- 10.1 Hastings County CEMC Working Group Minutes – September 28, 2018
Motion #18-478
Moved by: Councillor Carrie Smith
Seconded by Councillor Loyde Blackburn
That Council receives the following Committees/Boards/External Agencies minutes:
Hastings County CEMC Working Group Minutes – September 28, 2018
-Carried-
- 10.2 Centre Hastings Public Library Board Minutes – September 18, 2018
Motion # 18-479
Moved by: Deputy Reeve Tom Bruce
Seconded by: Councillor Loyde Blackburn
That Council receives the following Committees/Boards/External Agencies minutes:
Centre Hastings Public Library Board Meeting Minutes – September 18, 2018
-Carried-

11. Correspondence

- 11.1 The Festival of Trees Committee correspondence regarding a donation to the Festival of Trees Committee.
Motion # 18-480
Moved by: Councillor Carrie Smith
Seconded by: Councillor Randy Rowe
That Council receive the correspondence from The Festival of Trees Committee, and direct staff to make a donation of \$500.00
-Carried-
- 11.2 Ministry of Community Safety and Correctional Services correspondence regarding the repeal of the Firefighter Certification regulation.
Motion #18-481
Moved by: Councillor Loyde Blackburn
Seconded by: Councillor Carrie Smith
That council receive the correspondence from the Ministry of Community Safety and Correctional Services regarding the repeal of the Firefighter Certification regulation.
-Carried-

- 11.3 Canadian Radio-television and Telecommunications Commission regarding details of the criteria that will be used to evaluate applications for funding from it's Broadband Fund.
Motion #18-482
Moved by: Councillor Loyde Blackburn
Seconded by: Councillor Randy Rowe
That council receive the correspondence from the Canadian Radio-television and Telecommunications Commission regarding details of the criteria that will be used to evaluate applications for funding from it's Broadband Fund.
-Carried-
- 11.4 The Royal Canadian Legion Ontario Command correspondence regarding a request for a donation from Madoc Township for an ad in the 6th annual Military Recognition Book which is scheduled for release by September 2019.
Motion #18-483
Moved by: Councillor Randy Rowe
Seconded by: Deputy Reeve Tom Bruce
That council receive the correspondence from the Royal Canadian Legion Ontario Command and direct staff to make a donation of \$290.00.
-Carried-
- 11.5 The Royal Canadian Legion correspondence thanking Madoc Township for last years' donation to the Military Service Recognition Book.
Motion #18-484
Moved by: Councillor Carrie Smith
Seconded by: Councillor Loyde Blackburn
That Council receive and file the correspondence from the Royal Canadian Legion thanking Madoc Township for last years' donation.
-Carried-
- 11.6 AMCTO correspondence responding to the announcement of the Better Local Government Act.
Motion #18-485
Moved by: Councillor Loyde Blackburn
Seconded by: Councillor Randy Rowe
That Council receive and file the correspondence from AMCTO responding to the announcement of the Better Local Government Act.
-Carried-

- 11.7 AMO correspondence regarding their recommendations: Bill 36 Ontario Cannabis Statute Law Amendment Act, 2018.
Motion #18-486
Moved by: Councillor Randy Rowe
Seconded by: Councillor Carrie Smith
That Council receive and file the correspondence from AMO regarding their recommendations: Bill 36 Ontario Cannabis Statute Law Amendment Act, 2018.
-Carried-
- 11.8 South Glengarry correspondence regarding a resolution that the Township of South Glengarry petition the Province of Ontario to list Paramedic Services as a full Essential Service
Motion #18-487
Moved by: Councillor Loyde Blackburn
Seconded by: Councillor Carrie Smith
That Council receive and file the correspondence from South Glengarry regarding a resolution that the Township of South Glengarry petition the Province of Ontario to list Paramedic Services as a full Essential Service. And further that Madoc Township Council supports said petition.
-Carried-
- 11.9 City of Hamilton correspondence regarding the support of Hamilton City Council for the Township of Amaranth urging the Federal Government to not allow a foreign party to interfere with the Dairy Management System and that it be removed from all North American Free Trade Agreement (NAFTA) negotiations
Motion # 18-488
Moved by: Councillor Loyde Blackburn
Seconded by: Deputy Reeve Tom Bruce
That Council receive and file the correspondence from the City of Hamilton regarding the support of Hamilton City Council for the Township of Amaranth urging the Federal Government to not allow a foreign party to interfere with the Dairy Management System and that it be removed from all North American Free Trade Agreement (NAFTA) negotiations. And further that Madoc Township Council support the City of Hamilton Council for the Township of Amaranth.
-Carried-

12. Unfinished Business

- 12.1 Ditching along the road at the arena for the fair board.

Motion # 18-489

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Randy Rowe

That council defer ditching along the road at the arena for the fair board until the ground is not as wet.

-Carried-

13. Bylaws

- 13.1 Move into Bylaws

Motion #18-490

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Carrie Smith

That council move into bylaws

-Carried-

- 13.2 Bylaw 1462-2018 Being a by-law to authorize an Agreement between the Corporation of the Township of Madoc, the Corporation of the Township of Deseronto, the Corporation of Stirling-Rawdon, the Corporation of the Municipality of Tweed and the Corporation of the Township of Tyendinaga for the joint services of the Building

Motion #18-491

Moved by: Councillor Loyde Blackburn

Seconded by: Councillor Carrie Smith

That council defer the bylaw and direct staff to send the agreement to the Township's lawyer to comment on the Withdrawal section

-Carried-

- 13.3 Move out of Bylaws

Motion #18-492

Moved by: Councillor Randy Rowe

Seconded by: Deputy Reeve Tom Bruce

-Carried-

14. Closed Session

None

15. Confirmatory By-Law

15.1 Confirmatory By-law November 7, 2018

Motion #18-493

Moved by: Councillor Randy Rowe

Seconded by: Councillor Carrie Smith

That Council gives a By-law its first, second and third reading and finally passes on this date a bylaw to confirm the proceedings of the Council of Township of Madoc meeting held on November 7, 2018

-Carried-

16. Adjournment

16.1 November 7, 2018 Council meeting adjournment.

Motion #18-494

Moved by: Councillor Randy Rowe

Seconded by: Councillor Loyde Blackburn

That the Council meeting held on November 7, 2018 be adjourned at 7:35p.m.

-Carried-

Reeve

Acting Clerk